

STANDARD PROCUREMENT DOCUMENT

**Accommodation Requirements – Psychological, Behavioural Training and Team Building for WorldSkills
Competition 2026 in Shanghai**



BID NO: GEM/2026/B/7898845

Department- World Skills

Important Dates:

Date of commencement of RFP	<i>10th Aug 2026</i>
Last Date and Time for receipt of queries	<i>Only on GeM under representation tab within 4 days of bid publication on GeM</i>
Last Date and Time for submission of Bid	<i>As per GeM Portal</i>
Place of Submission of Proposals	<u>Government e Marketplace (GeM)</u>

1. Background & Objective

WorldSkills Shanghai 2026 is the 48th edition of the WorldSkills Competition and represents the world's largest international skills competition, bringing together young skilled professionals from across the globe to compete under standardized global benchmarks. The competition focuses exclusively on skill demonstrations and assessments across multiple occupational categories and serves as a flagship platform to promote excellence in Technical and Vocational Education and Training (TVET).

WorldSkills Shanghai 2026 will be held from 23 to 26 September 2026, with the Opening Ceremony on 22 September 2026 and the Closing Ceremony on 27 September 2026, at the National Exhibition and Convention Center (NECC), Shanghai, China.

India will be participating in 63 Skills with 70 Competitors who have been selected through the rigorous process of IndiaSkills Competition 2025-26, starting from District/ State to Regionals and culminating at the National level Competition, followed by training at dedicated industry and academic premises, mentored and trained by Industry subject matter experts according to the standards defined by WorldSkills International.

As per the official and mandatory positions aligned with WorldSkills Competition structure, Indian delegation comprising of 148 participants has been decided by National Executive Committee of IndiaSkills and WorldSkills.

2. Event Schedule & Details

NSDC intends to appoint Hotel accommodation with breakfast, lunch and dinner(American Plan) & conference hall to facilities and hosting Psychological, Behavioural Trainings and Send-Off Ceremony during the programme
(13th September 2026 to 19th September 2026)

Two bid systems (Technical and Financial) are invited online from GeM portal from the reputed Groups for Hotel Accommodation

S. N O	Event	Category	Indicative No. of Pax	Rooms required	Check In Date	Check Out Date	No. of Nigh ts	Tot al room nig hts	Occupancy Type
1	Psychol ogical, Behavio	Agency for Psychological, Behavioural Training	6	6	13-Sep-26	19-Sep-26	6	36	Single Occupancy
2	ural Training and	Competitors	70	35	13-Sep-26	19-Sep-26	6	210	Double Occupancy

S. No	Event	Category	Indicative No. of Pax	Rooms required	Check In Date	Check Out Date	No. of Nights	Total room nights	Occupancy Type
3	Send-Off Ceremony	Chief Experts (Outstation)	4	4	14-Sep-26	16-Sep-26	2	8	Single Occupancy
4		Experts (Outstation)	45	45	14-Sep-26	17-Sep-26	3	135	Single Occupancy
5		Member Organisation Support – Competitor	1	1	13-Sep-26	19-Sep-26	6	6	Single Occupancy
6		Member Organisation Support - Expert	1	1	13-Sep-26	19-Sep-26	6	6	Single Occupancy
7		Team Leaders	4	4	13-Sep-26	19-Sep-26	6	24	Single Occupancy
		Total Number of Pax	131	96				425	

3. Detailed Scope of Work

The selected vendor shall be responsible for end-to-end delivery of all services listed below for No partial bids or sub-contracting of core services will be permitted without prior written approval from NSDC.

- The package should include Breakfast, Lunch, and Dinner for all participants throughout the stay.
- Late check-out on the final day should be provided, subject to participants' flight schedules, without any additional charges.
- Early check-in, wherever possible, should be extended to participants.
- The hotel should provide a dedicated open space for daily yoga sessions throughout the program. The yoga sessions can be conducted in an open area.
- One banquet hall with AV facilities (including a large projector/screen, sound system, and microphones) should be provided to accommodate 100 competitors for training sessions, briefings, and meetings.
- One conference room, an approximate capacity of 25 people seating equipped with e with sound systems and microphones, should be available for psychological counselling and personality development sessions.
- A large projector with and screen and AV System should be provided in the main banquet hall for training and presentation purposes.
- A dedicated space shall be provided for kit distribution activities from **13 September 2026 to 19 September 2026**, along with workspace for **three support staff**. The provision of this space

should be included as part of the proposal and, where possible, should not incur any additional cost.

- Permission should be granted to install standees, backdrops, banners, and other branding materials in designated areas within the hotel.
- Banquet halls and meeting rooms will be utilized for briefings, meetings, training sessions, and other event-related activities. A detailed schedule will be shared once finalized.
- Additional breakout rooms and/or banquet halls may be required for smaller group sessions and will be communicated in advance.
- A dedicated Help Desk space should be provided in the hotel lobby for Team India coordination and participant assistance.
- The hotel should provide adequate parking facilities for participants' vehicles, buses, and other transportation vehicles.

4. Technical Qualification Criteria:

S. No.	Criteria	Documents required
1	The Bidder have PAN-India Hotel Inventory & chain Network Strength in multiple cities covered and number of hotels in aggregator network offering minimum 4-star accommodation.	• Detail list of Hotel in PAN India with capacity. • Hotels/aggregator must share their star category certificate. Note: Hotel and Restaurant Approval and Classification Committee (HRACC) are preferred.
2	Venue should have large conference rooms, Banquete hall with seating capacity 100 pax minimum in round table setup.	All View picture of Conference room
3	Hotel/Aggregator should have all NOC including fire, health Trade License, and food licenses as well.	NOC Certification
4	Hotel must be nearby International Airport DELHI.	Address of proposed Venue.
5	Aggregator/Hotel is requested to propose one or more hotel venues within the same budget/price range. An authorized NSDC official will conduct a site visit to evaluate the proposed venues and finalize the most suitable option.	Names of proposed Venue

If required, NSDC reserves the right to call the Bidder for the presentation through online mode.

5. Method of selection: The criteria for selection of (L-1) shall be based on the lowest total quoted price offered by eligible and technically responsive bidder (An authorized NSDC official will conduct a site visit to evaluate the proposed venues and finalize the most suitable option.) subject to fulfilment of other terms & conditions and specifications defined in this RFQ

➤ The bidders, technically qualified shall only be considered for opening of their Price Bid.

➤ **Quotation Requirements:** Vendors must submit Quotation with prices, taxes (in INR) for project as per the financial format given at Annexure I.

6. Payment terms:

- Aggregator/Hotel have to proposed method/scheduled of payment.
- Statutory deductions including TDS shall be made as applicable under prevailing government regulations.

7. Performance Standards & Penalty

- The bidder shall maintain the quality standards committed in the proposal.
- In case of service deficiency, delays, non-availability of rooms, food quality issues, conference facility failures, or any deviation from agreed requirements, NSDC may impose a penalty ranging from **2% to 10%** of the contract value depending on the severity of the deficiency.
- Repeated service failures may result in termination of the contract.

8. Cancellation & Termination

- NSDC reserves the right to cancel the event or terminate the contract at any stage by providing written notice.
- In the event of termination due to bidder default, NSDC reserves the right to recover losses incurred due to such default.

9. Confidentiality

The bidder shall maintain strict confidentiality regarding all information, documents, participant details, and operational arrangements shared by NSDC and shall not disclose the same to any third party without prior written approval.

Annexure I

Financial Bid submission format

S. No.	Particulars	Unit Rate/night	Qty of Total Room Night	GST % (D)	Total Cost including Taxes (INR)
01	Single Occupancy		215		
02	Double Occupancy		210		
03	Banquet hall with AV facilities as per SOW		01		
05	Conference rooms		01		

- **FORMULA: Price per package per person*Total number of Persons**

Note:

- The Total amount above including tax will remain same as GeM proposal.
- The rate of Banquet Hall and conference must be included in commercial Bid.
- The final rooming list must be shared at least 48 hours prior to hotel check-in. The numbers provided currently are indicative only. The confirmed and final rooming list will be shared no later than 48 hours before check-in.
- The Above cost will include OOO expense and all other expenses. NSDC will not pay any additional pay out without any additional work approval.

Annexure II
General Information

SN	Particulars	Details (Enclose supporting documents, wherever required)
1.	Name of the Bidder	
2.	Registered Address	
3.	Concerned person's Name and Designation	
4.	Mobile no	
5.	Email ID	

II. Information as per Pre-Qualification Criteria to be furnished (Reference Clause 5):

SN	Particulars	Details (Enclose supporting documents)
1.	Bidder's Date of Incorporation/ Registration	
2.	Annual Turnover: FY 2022–23, FY 2023–24, and FY 2024–25.	
3.	Relevant Experience:	
4.	No's of Hotel in PAN India	
5.	Other Declarations as required	